



# Associated Students of Golden West College Finance Commission

## Regular Meeting Minutes

NOTICE IS HEREBY GIVEN that the **Finance Commission** will hold a regular meeting on **November 02, 2023, from 1:30 – 2:30 pm in the Student Services Center (SSC) Room 1350**. We will recognize National Cash Back Day and National Deviled Egg Day. Pursuant to the Government Code Section 54955 and 54954.2(b) (3), the Commission may adjourn, reconvene, and re-adjourn from time to time, as may be necessary to transact the business of the Commission. Those wishing to address the Finance Commission shall be present during public comment and express their concern. For further information, please contact **ASGWC Vice President of Financial Affairs, Victoria Pham, via e-mail at [asgwcfinance@gwc.cccd.edu](mailto:asgwcfinance@gwc.cccd.edu)**

### **I. CALL TO ORDER 1:33 P.M.**

### **II. ROLL CALL**

Chair - Victoria Pham, ASGWC Vice President of Financial Affairs **Present.**

Co-Chair - Paul Wisner, Director of Business Services **Present.**

Academic Senate Representative - Elizabeth Shiroishi **Present.**

Classified Senate Representative - Kim Blair **Excused Absence.**

Director of Campus Life - vacant

ASGWC President - Darla Nunez, ASGWC Student Body President **Present.**

Student Representative - Ciara Orna **Present.**

Student Representative - Taniya Khattrra, Secretary **Excused Absence.**

**Quorum is established 5/7.**

Also in attendance: Mary Avalos, Student Leadership Coordinator.

### **III. PUBLIC COMMENT**

This segment of the meeting is reserved for persons desiring to address the Finance Commission on any matter of concern that is or not stated on the agenda. A time limit of three (3) minutes per item or five (5) minutes total per speaker on all requested items shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The Finance Commission may briefly respond to statements made or questions posed, however, for further information, please contact the ASGWC Vice President of Financial Affairs for the item to be placed on a future agenda (Brown Act §54954.2)

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact Campus Life via e-mail at

[campuslife@gwc.cccd.edu](mailto:campuslife@gwc.cccd.edu) or by phone at (714) 895-8 61, at least 48 hours prior to the meeting to inform us of your needs, so that appropriate accommodations can be made.

#### IV. APPROVAL OF MINUTES

The Finance Commission may review, discuss, and take action to approve the meeting minutes from October 26, 2023. **Student Representative Orna moves to approve minutes of October 26, 2023. The motion is seconded and passes unanimously.**

#### V. UNFINISHED BUSINESS

- A. **Create Line Item within Designated Fund Balance** The Finance Commission may review, discuss, and take action on reserving a line item within the designated fund balance in order to fund unexpected expenses. **Co-Chair Wisner moves to add a new line, Unspent Budget Allocation, to the Designates Fund Balance, in the amount of \$23,626.00. The motion is seconded and passes unanimously.**
- B. **Timeline for ASGWC Annual Budget Development Process** The Finance Commission may review, discuss, and take action to draft the timeline of the 2023-24 ASGWC Annual Budget Development Process.
- C. **Review Plan for Designated Fund Balance** The Finance Commission may review, discuss, and take action on revising the short term and long term goals of the ASGWC Designated Fund Balance.

#### VI. NEW BUSINESS

- A. **Review Submitted Funding Application and Grading Rubric Process** The Finance Commission may review, discuss, and take action on reviewing the grading rubric process and the submitted funding applications in preparation for the funding request interviews.

#### VII. COMMISSION REPORTS

Finance Commission members may give reports on any relevant business that pertains to the Finance Commission (*3 minutes maximum per member.*)

Chair - Victoria Pham, ASGWC Vice President of Financial Affairs - **No Report.**

Co-Chair - Paul Wisner, Director of Business Services - **No Report.**

Academic Senate Representative - Elizabeth Shiroishi - **No Report.**

Classified Senate Representative - Kim Blair - **No Report.**

Director of Campus Life- vacant

ASGWC President - Darla Nunez, ASGWC Student Body President - **No Report.**  
Student Representative - Ciara Orna - **No Report.**  
Student Representative - Taniya Khattrra, Secretary - **No Report.**

**VIII. ADJOURNMENT 2:30 P.M.**